

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

March 9, 2026

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members present: Lawrence Vogel, Sharon Adams, Debra Duncan, and Whitney Gastmeyer were present. Also in attendance were Karen Fosbaugh, Township Manager; Lieutenant Banas; Irv Firman, Solicitor and Aaron Laughlin, Director of Public Works.
Absent:

Three or more members of the Board of Supervisors were together on the following occasions, which were executive sessions, informational meetings, or Township-related events:

Friday, January 30, 2026 – Personnel Issues – employee interviews.

Tuesday, February 24, 2026 – Executive session – litigation, personnel issues, and privileged legal advice.

Monday, March 9, 2026 – Prior to the regular meeting – Executive session – litigation, and personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, MARCH 9, 2026.

Mrs. Fosbaugh stated there were no submittals or questions.

**Action on Hiring -
Full-Time Police Chief
- Charles A. Rozzo**

Motion by Mr. Vogel, seconded by Ms. Adams, to approve taking the appropriate action to hire Charles A. Rozzo, as a full-time Police Chief with the South Park Township Police Department, with an effective date of employment being Tuesday, March 10, 2026. All members voted 4 - 1: Mrs. Duncan opposed. Motion carried.

OATH OF OFFICE

The Oath of Office was administered by Chairman Edward T. Snee to the newly appointed Police Chief, and the appropriate documents were executed. Afterward, pictures were taken.

Prior to the Police Department departing the meeting, Mrs. Duncan wished to make a statement. She invited Lieutenant Griffith and Lieutenant Banas to approach the front, she then acknowledged their combined tenure of over 60 years of service to the South Park Police Department. Mr. Snee thanked them for managing the department during this interim of Police Chief.

**Action on Police
Chief's Report -
Presented by
Lieutenant Terry
Banas**

The Police Chief's Report for February, 2026:

Calls for Service	485
Arrests	8
Traffic Citations	84
Warning Citations	109
Reportable Accidents	4
Non-Reportable Accidents	4
Fire Calls	5
Emergency Medical Assists to Tri-Community EMS	96
Deer Struck by Vehicles	5

**CALL ON THE
PEOPLE**

Mark Depretis, 1924 Hertford Drive – Mr. Depretis provided information about the Bethel Park / South Park / Castle Shannon Chamber of Commerce. He stated that the Chamber mostly works to support small and home based businesses. Mr. Depretis announced that the Chamber would hold it's second vendor fair at the South Park Community Center on May 9th from 12:00 PM – 5:00 PM. He stated that last year there were about 36 vendors. He encouraged everyone to stop by, and check out the website www.bpchamber.org to see information and other events.

Lou Ruzzi, 1616 Connor Drive – Mr. Ruzzi stated that on January 9th, his house was the scene of an animal rights protest which lasted about 30 minutes. His daughter works as an usher at PPG Paints Arena, and the Arena was hosting a rodeo. He then thanked Officer Mercier, Mrs. Fosbaugh and Sergeant Banas for quickly responding to his concerns. He wanted to verify that no further changes had been made to the draft ordinance regarding protests.

Jason Sobek, 1750 Stoltz Road – Mr. Sobek stated that he fully supports the picketing ordinance, and its intent to protect individual houses. He stated that the ordinance was poorly written, citing that the verbiage “on or about a dwelling” should be changed to “prohibit picketing targeted at a specific residence.”

Sheila Petruska, 3110 Shelley Drive – Ms. Petruska stated she drove past the new development of Foxlane Homes where Sunset Golf used to be, and saw a Police car sitting in that driveway watching the road. Mrs. Fosbaugh stated that she witnessed that earlier in the day as well, and she asked Acting Lieutenant Banas why the car was there. The gas company was performing work on the street and requested the Police be there, and would pay their wages, etc.

Cindy Atchison, 3121 Southern Drive – Ms. Atchison asked if there were any plans for the three empty buildings in South Park: the South Park Clubhouse, the Rite-Aid, and the pharmacy. Mrs. Fosbaugh stated that the South Park Clubhouse had significant repairs that were needed to a collapsed wall, and after there had been no buyers for the property, the bank paid to have the wall repaired, the bank is now in control of that property. Mrs. Fosbaugh stated that the old Prescription Plus Pharmacy had interested buyers, but for various reasons, they haven’t worked out. There had been someone who intended to turn the space into a mini mart but also wanted to sell alcohol, and that was prohibited. A second buyer was interested in a business involving prosthetics, but we hadn’t heard from them again. There has been nothing mentioned about the Rite-Aid building which may be because of bankruptcy issues, but the other two buildings are available for sale or rent.

**Action on Minutes -
Special Meeting
Minutes of the Board
of Supervisors**

Motion by Mrs. Duncan, seconded by Ms. Adams, to approve the minutes of the special meeting of the Board of Supervisors held on January 27, 2026. All members voted aye. Motion carried.

**Action on Minutes -
Regular Meeting
Minutes of the Board
of Supervisors**

Motion by Mrs. Duncan, seconded by Ms. Adams, to approve the minutes of the regular meeting of the Board of Supervisors held on February 9, 2026. All members voted aye. Motion carried.

**Action on Invoices for
February, 2026**

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve the payment of invoices for the month of February, 2026. All members voted aye. Motion carried.

**Action on Resolution
No. 1-26**

Motion by Ms. Adams, seconded by Mr. Snee, to approve Resolution No. 1-26 - A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING RESOLUTION NO. 16-25, ADOPTED THE 22ND DAY OF DECEMBER 2025, TO INCLUDE THE COMPENSATION AND BENEFITS OF THE POLICE CHIEF. All members voted 4 - 1: Mrs. Duncan opposed. Motion carried. All members voted aye. Motion carried.

**Action on Resolution
No. 2-26**

Motion by Ms. Adams, seconded by Mr. Vogel, to approve Resolution No. 2-26 - A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING SOUTH PARK TOWNSHIP'S MASTER FEE SCHEDULE AS AUTHORIZED BY ORDINANCE NO. 466 OF THE CODE OF THE TOWNSHIP OF SOUTH PARK, TO REFLECT THE INCREASE IN FEES ENACTED BY ALLEGHENY COUNTY TO RECORD NON-EXCLUSIVE LICENSE AGREEMENTS (EASEMENT AGREEMENTS) BY INCREASING THE TOWNSHIP'S FEE FROM \$200.00 TO \$250.00. All members voted aye. Motion carried.

**Action on Release of
Bond - South Park
School District -
Additions to the
Elementary Center -
2001 Eagle Pride Lane**

Motion by Miss Gastmeyer, seconded by Mr. Vogel, to approve taking action to release Bond No. LPM916664605 in the amount of \$1,542,218.05, posted by South Park School District as financial security to guarantee the completion of the site improvements for the project identified as the South Park Elementary Center Additions, located at 2001 Eagle Pride Lane; as recommended by the Township Engineer. Mrs. Duncan commented that there had been numerous issues with the High School once that bond was released, she stated that Dan Deiseroth with Gateway Engineers has provided documentation stating that he has reviewed everything and assures that the school is complete and meets all requirements. All members voted aye. Motion carried.

**Action on Ordinance
No. 721**

Motion by Mr. Vogel, seconded by Mrs. Duncan, to approve Ordinance No. 721 - AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 95 ("PARADES, ASSEMBLIES, AND PICKETING"), ARTICLE II ("PICKETING") OF THE SOUTH PARK TOWNSHIP CODE OF ORDINANCES TO AMEND THE DEFINITION OF PICKETING AND SET FORTH WHERE PICKETING IS PERMITTED IN THE TOWNSHIP. Mr. Vogel asked for clarification regarding verbiage. Mr. Firman stated the Ordinance protects residential property and the surrounding area. Mrs. Duncan stated, to Mr. Sobek in the audience, that the Board would be reviewing the SALDO and amendments, and will include this in their review as well. All members voted aye. Motion carried.

**Action on Resignation
- Library Director
Amanda DeKnight**

Motion by Mr. Vogel, seconded by Ms. Adams, to accept the resignation of Amanda DeKnight from her position as Library Director with the South Park Township Library, effective, Friday, March 13, 2026, at the close of the business day. Mr. Vogel applauded the work Amanda DeKnight has accomplished, stating that the South Park Township library is second to none in our region. Mrs. Duncan stated that there had recently been an issue regarding an unused toy room in the library, it was handled by Mrs. Fosbaugh. During covid the room had been blocked off, however it has remained closed due to safety concerns. She stated that while the room is not accessible, the library staff do rotate the stored toys which are made available to patrons. All members voted aye. Motion carried.

**Action on Bids - 2026
Township-Wide
Sanitary Sewer Project**

Motion by Ms. Adams, seconded by Mr. Snee, to accept the bids received on March 4, 2026, with regard to the project identified as the 2026 Township-Wide Sanitary Sewer Project, awarding the bid to the lowest responsible bidder being Robinson Pipe Cleaning Co., in the amount of \$259,868.25, as recommended by the Project Manager and Project Engineer, contingent upon the receipt of the executed contract and as insurance certificate naming South Park Township as an additional insured, prior to the onset of the project. All members voted aye. Motion carried.

**Action on Bids - 2026
Road Program**

Motion by Ms. Adams, seconded by Mrs. Duncan, to accept the bids received on March 4, 2026, with regard to the project identified as the 2026 Road Program, awarding the bid to the lowest responsible bidder being Redstone Excavating LLC, in the amount of \$261,242.00 as recommended by the Project Manager and Project Engineer, contingent upon the receipt of the executed contract and an insurance certificate naming South Park Township as an additional insured, prior to the onset of the project. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
Advertisement of an
Ordinance -
Restricting Parking on
a Section of Parkford
Drive**

Motion by Mr. Vogel, seconded by Mr. Snee, to approve authorizing the preparation and advertisement of an Ordinance restricting parking on the south side of Parkford Drive, from Brownsville Road to the stop sign on Parkford Drive, and restricting a 30-foot section of parking on the north side of Parkford Drive; with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, April 13, 2026. All members voted aye. Motion carried.

**Action on
Appointment to
Recreation Board -
Barbara Morouse**

Motion by Ms. Adams, seconded by Mr. Vogel, to approve the appointment of Barbara Morouse, Thelma Avenue, to the South Park Township Recreation Board; with a term to expire the first Monday of the year 2029. All members voted aye. Motion carried.

**Action on Training
Request - Officer
Stephen Sawczak -
ARIDE Allegheny
County #1615
Action on MS4 Report
- February, 2026**

Motion by Mr. Vogel, seconded by Mrs. Duncan, to approve the training request submitted by Officer Stephen Sawczak entitled, "ARIDE Allegheny County #1615," sponsored by the DUI Association, which will be held at the Penn Hills Police Department on April 8-9, 2026, at a total cost to the Township of \$12.00. All members voted aye. Motion carried. Mrs. Fosbaugh explained that following is the MS4 report for February dated March 9, 2026. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee resumed with collection activities as the weather conditions significantly improved.
2. Pothole patching will commence shortly which assists in properly directing runoff into the stormwater inlets.

3. Action was taken this evening on both the 2026 Township Road Program and the 2026 Sanitary Sewer Rehabilitation. Both programs benefit the fresh water supply. The road program specifications require proper crowning of repaved streets, again, to ensure runoff is efficiently directed into the storm sewer inlets. The sanitary sewer project also assists in eliminating infiltration of fresh water into the sanitary sewer system which has a negative impact on the various treatment facilities.
4. No storm inlets were rebuilt in February by the Public Works Department due to the weather.
5. The Cardox Road Storm Sewer Project should be commencing in the near future. The project scope involves the replacement of a 48" tin whistle storm sewer line which is severely deteriorated. The project will also help maintain the structural integrity of Cardox Road. The Township received \$50,000.000+ in community development grant funding for the project.

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve the MS4 Report for the month of February, 2026. All members voted aye. Motion carried.

Action on Police Chief's Report - Presented by Lieutenant Terry Banas

The Police Chief's report was given earlier in the meeting.

Motion by Mrs. Duncan, seconded by Mr. Snee, to approve the Police Chief's Report for February 2026. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Snee – Mr. Snee thanked Lt. Banas and Lt. Griffith for their hard work until a new Police Chief was hired. He congratulated Chief Rozzo. Mr. Snee thanked Mr. Laughlin for the continued efforts of snow and ice removal from Township roads.

Mr. Vogel – Mr. Vogel shared his gratitude for the first responders in the community, however he shared that the surrounding communities support their first responders in other ways. Mr. Vogel asked his fellow Board members to develop some process, or action, to support our first responders.

Ms. Adams – Ms. Adams acknowledged Mrs. Fosbaugh for her 40 years of service with South Park Township, stating that she is always the first one to arrive and last one to leave every day. Ms. Adams stated that Mrs. Fosbaugh has done so much for the community, for the residents, for the workers, for the administration, and for the Board, stating we are so grateful. Over the years Mrs. Fosbaugh has guided many individuals both in government and in the community with her expertise, professionalism and grace. Ms. Adams personally thanked Karen, for guiding her as a new Supervisor, and answering all of her questions, and hope to continue working with her for a long time.

Mrs. Duncan – Mrs. Duncan stated she was continuing to work on the SALDO ordinance that would require two entrances or exits for new developments, however the ordinance must be advertised first, and will cause a delay from her initial 30-day plan. She also requested the Board to come up with nominations for the Emergency Management Director role, which had been previously tabled, she had put together a proposal and is awaiting further discussion.

Miss Gastmeyer – Miss Gastmeyer asked Mr. Firman for clarification regarding the process and next steps for adding the SALDO ordinance to the agenda, he then explained the verbiage and process.

Motion by Ms. Duncan, seconded by Ms. Adams, to add to the agenda, to authorize and prepare an ordinance amending the subdivision and land development ordinance to require two entrances into a new developments. All members voted aye. Motion carried.

Motion by Ms. Duncan, seconded by Mr. Snee, to authorize and prepare an ordinance amending the subdivision and land development ordinance to require two entrances into new developments. All members voted aye. Motion carried.

Motion by Miss Gastmeyer, seconded by Mrs. Duncan, to add to the agenda deliberation to discuss a potential second meeting per month. All members voted, 3:2 Mr. Snee, Mr. Vogel and Ms. Adams voted nay. Motion did not carry.

Miss Gastmeyer – Miss Gastmeyer stated that the round table discussion went well. There was a lot of discussion about the future of South Park, the comprehensive plan, the website, hobby farms, and Summit Station.

Mr. Horosko, 2272 Watchfield Drive – Mr. Horosko asked for an update about the Public Safety Director. Miss Gastmeyer stated that the Emergency Management Director and the Deputy Emergency Management Director roles were tabled due to Chief McDonough's retirement, and the Township no longer had that Police Chief to rely on for the role. Mrs. Duncan confirmed that the Board is looking to fill the role with a new person soon.

Adjournment

Motion by Mr. Vogel, seconded by Mrs. Duncan, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:57 p.m.